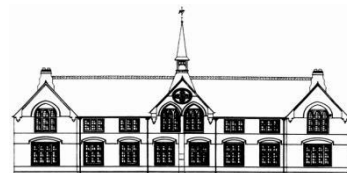


SEN Class Teacher Job Description

Title and Grade of Post	Qualified Teacher
Job purpose	The Teacher will: <ul style="list-style-type: none"> • Be dedicated to providing an excellent education for children through outstanding practice • Responsible for the care and education of children under their remit • Assess, record and report on pupils' development, progression and attainment, in accordance with agreed school systems and SEND requirements • Have experience and enthusiasm in working with children with complex needs
Responsible to	The post holder is responsible to: <ul style="list-style-type: none"> • The Headteacher • The senior leadership team • SENCO
Duties and responsibilities specific to the post	The Practitioner will: <ul style="list-style-type: none"> • Uphold the vision, values and aims of the school; • Implement agreed school policies and guidelines and adapt these where required for the specific SEND children in the unit; • Support initiatives decided by the senior leadership team and contribute to the achievement of the school development plan and its implementation; • Understand and follow school procedures; • Understand and follow the curriculum as set for the children being cared for; • Incorporate school events to ensure the unit is inclusive and helps children participate, with adaptations where appropriate, alongside their peers • Interact with and respond to children and adults; • Communicate effectively with children and adults, including parents who may need further support to understand their children's specific needs; • Use developed communication skills to encourage and support social / positive behavioural development; • Plan and evaluate activities for the children; • Actively work to maintain a secure environment; • Health and Safety responsibilities to level 2; • Follow procedures in cases of emergencies and accidents; • Effectively manage and communicate with colleagues to deliver planned activities which support and stimulate children's learning and development; • Complete observations, record, and convert to assessment of need; • Complete daily records including shared SEND documents; • Plan and accompany children on visits off premises; • Carry out playground duties as timetabled; • Attend relevant meetings as required, participate in training and performance management; • Be aware of and comply with the school's Behaviour Policy and Code of Conduct; • Undertake any additional duties which may be allocated by the Headteacher after consultation with the postholder which contribute to the overall aims, ethos and work of the wider school. • Work with external advisors to find solutions and help children make progress in a wide range of areas • Organise the day to day schedule for the classroom, to include therapeutic and specialist intervention from external practitioners where required • Have high expectations of the children within the unit, employing a positive and resilient approach to all challenges • Be able to undertake personal and intimate care requirements for pupils should they need it • Understand the needs of each individual pupil in the unit and create and adapt planning, teaching and daily routines to meet their needs as appropriate



SEN Class Teacher Person Specification

Area	Requirements
Qualifications	<ul style="list-style-type: none"> • Qualified Teacher Status • Qualifications in SEND or physical handling are a desirable attribute
Experience	<ul style="list-style-type: none"> • Experience working with children with complex SEND needs and specifically with social communication needs and non-verbal children • CPD training in key aspects of teaching and learning • Good/outstanding teacher or (if newly qualified) strong potential to be an outstanding teacher who can use innovative and effective teaching styles • Broad understanding of the National Curriculum and Early Years
Personal Qualities	<ul style="list-style-type: none"> • Knowledge of excellent SEND practice • Ability and enthusiasm to work as part of a successful team • High standards of personal presentation and professionalism • Ability to maintain positive relationships at all levels • Approachable and caring manner • Respect for others and for diversity • Ability to be flexible and to use initiative and adapt to the needs of the specific children in the unit • Willingness and ability to share expertise, and seize learning opportunities • High expectations of and belief in self and others • Good written and oral communication skills • Good time management • Enthusiasm and energy • Love of children • Willingness to seek advice or help when necessary • Ability to positively manage workload and ensure a good work-life balance • Sense of professionalism and respect for confidentiality • Sense of humour
Knowledge and understanding	<ul style="list-style-type: none"> • Good knowledge and understanding of the National Curriculum and Early Years FS • Knowledge of basic health and safety procedures • Knowledge of early intervention strategies and SEN practice with regard to young children • Knowledge and understanding of different social, cultural and physical needs of children and families • Can co-ordinate a subject • Understands all aspects of transition and implements transfer initiatives • Knowledge of SEND Code of Practice and relevant legislation
School specific needs	<ul style="list-style-type: none"> • Commitment to the school's vision, values and aims • Commitment to a diverse community • Commitment to inclusion and raising standards for children • Commitment to children's entitlement to a rich education • Willingness to encourage parental involvement in school life and in the education of their children.