



# New Town Primary School

School Terrace, Reading, RG1 3LS

Headteacher: Miss P. Cornish

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## Arrangements for Year 5 and 6 pupils travelling home alone

As you are aware safety for the pupils at the end of the school day is extremely important.

If you would like your child to walk home alone then please complete the below steps to ensure their safety:

- 1) Please discuss **road and stranger safety** with them before making the decision.
- 2) We strongly recommend that your child has a **mobile phone** to school to assure their safety on his/her way home. This should be handed into the school office each morning. (Please note: *The school does not accept any responsibility for lost or damaged phones whilst on school property.*) This can then be collected at home time.
- 3) **Write a letter** to Mrs S Nash, Head's PA and Office Manager, to confirm your arrangements.
- 4) Pupils with the relevant permissions and paperwork in place will be given a **permission card**.
- 5) In the event of any changes with this arrangement please contact the school office as soon as possible.

Please note that *we do not recommend that pupils younger than Year 5 walk home alone.*

Children will not be allowed to walk home alone until the permission letter has been received. Any children not collected by their named adult after school will remain at school until a parent/guardian has been contacted. We hope you understand every child's safety is our primary concern.

Yours sincerely,

Miss P Cornish

Head of School